

**CITY OF LOUISBURG, KANSAS
MINUTES OF REGULAR MEETING
MONDAY, MARCH 21, 2011**

The Council of the City of Louisburg, Kansas met at 6:30 p.m. in regular session in the City Hall Council Chambers with Mayor ProTem Steve Ward presiding. Mayor Curt Shreckengaust was absent.

Council Members Steve Ward, Glenna Windisch, Steve Town, David Cannon, Carolyn Karns
City Administrator Jeff Cantrell
Finance Director Sue Seufferling
City Attorney Mary Stephenson
Press Brandon Steinert, Doug Carder

APPROVAL OF CONSENT AGENDA

Mayor ProTem Steve Ward asked for approval of the consent agenda to include adoption of the agenda, approval of the March 7, 2011 minutes and approval of the bills. Councilmember Steve Town requested that the minutes be amended as follows:

COUNCIL/COMMISSION REPORTS:

Crosswalk at Summerfield: as submitted – Many residents are in favor of having a crosswalk guard, but few residents are able to assist.

Crosswalk at Summerfield: as amended – The majority of the twelve surveys returned indicated they were in favor of having a crosswalk guard, but few are able to assist.

New Business: submitted as – Town stated Aldi, Cox Communication, and Time Warner Cable have all had an interest in serving the community, but those businesses felt the population of Louisburg would not support cost recovery.

New Business: as amended – Town stated Aldi, Cox Communication, and Time Warner were contacted by the City, but those businesses felt the population of Louisburg would not support cost recovery.

Councilmember Steve Town then made a motion to approve the consent agenda to include adoption of the agenda, approval of the minutes as amended and approval of the bills. The motion was seconded by Councilmember Glenna Windisch and carried 5-0.

VISITORS

None. Scheduled visitors Marcia Cook and Jen Johnson were unable to attend.

PUBLIC COMMENTS

None.

DEPARTMENT REPORTS

Due to lack of attendance by Marcia Cook and Jen Johnson, discussion of Blazin' the Burg 5K run was tabled.

Administrator Cantrell reported that work on the gas line on South 16th Street is to begin in the very near future. Other departments are proceeding as normal.

A thank you note from the Senior Center was read. The Center expressed its appreciation for the donation of proceeds from the sale of a surplus City vehicle.

ATTORNEY'S REPORT

City Attorney Mary Stephenson reported she and City Clerk Traci Storey had again submitted information on an unemployment claim for a City employee.

COUNCIL/COMMISSION REPORTS

Crosswalk at Summerfield: Councilmember Steve Town advised that due to the lack of response to the survey for the crosswalk guard at Summerfield Drive/Aquatic Drive and K-68 Highway, the information obtained by Councilmember Town will be provided to Mayor

Shreckengaust, a resident of Summerfield Farms subdivision, and he will put information on the subdivision's web site.

ADMINISTRATOR'S REPORT

CID Policy: Administrator Cantrell submitted an outline of items for discussion that will help with drafting the City's Capital Improvement District (CID) policy. The items were discussed and the guidelines were established as indicated on attachment "A" of these minutes.

Open Burning: Administrator Cantrell advised that to allow open burning within the city limits on any day other than those specified in the current ordinance, the ordinance would have to be amended. The amended ordinance would have to be worded in such a way as not to exclude other property owners within the city limits from conducting similar activity. The Council chose not to amend the ordinance.

National Night Out & Fishing Derby: Administrator Cantrell advised that eliminating both events would save the City approximately \$5,000, possibly more. Nate Apple reported that there are already enough prizes for a derby this year that would cut down the costs. Council members were in agreement that they would like to keep the fishing derby if possible. Donations and fund raising were discussed as well as elimination of t-shirts. The Council asked Administrator Cantrell to work on ways to get the cost to a minimum and present ideas to the Council at the next meeting.

Competitive Bids for Official City Newspaper: Administrator Cantrell reported that the City only has one local paper now so there would be no need to institute a competitive bidding process. Councilmember David Cannon moved, seconded by Councilmember Carolyn Karns and carried 5-0, to rescind their directive to seek bids for the official city newspaper.

Administrator Cantrell reported that HB2294 regarding changes in annexation has now become SB150. According to Senator Pat Apple, the bill needs more work before being given any serious consideration. It was the consensus of the Council that Administrator Cantrell should make sure the Council's concerns are known in Topeka.

Administrator Cantrell requested a 10-minute executive session to discuss personnel matters. Councilmember Carolyn Karns moved, seconded by Councilmember Glena Windisch and carried 5-0, to recess to executive session for 10 minutes to discuss personnel matters.

EXECUTIVE SESSION

The Council recessed to executive session at 7:40 p.m. and reconvened in regular session at 7:50 p.m.

Councilmember Carolyn Karns moved, seconded by Councilmember Glena Windisch and carried 5-0, to recess to executive session for an additional 10 minutes to continue discussion of the personnel matters.

The Council recessed to executive session at 7:50 p.m. and reconvened in regular session at 8:00 p.m.

Councilmember Carolyn Karns moved, seconded by Councilmember David Cannon and carried 5-0, to recess to executive session for an additional 10 minutes to continue discussion of the personnel matters.

The Council recessed to executive session at 8:00 p.m. and reconvened in regular session at 8:10 p.m.

REGULAR SESSION

No formal action was taken as a result of the executive sessions.

ADJOURNMENT

At 8:10 p.m. Councilmember Glena Windisch moved, seconded by Councilmember David Cannon and carried 5-0, to adjourn the meeting.

Approved:

Steve Ward, Mayor ProTem

Attest:

Sue Seufferling, Finance Director