

**CITY OF LOUISBURG, KANSAS  
MINUTES OF REGULAR MEETING  
MONDAY, NOVEMBER 1, 2010**

The Council of the City of Louisburg, Kansas met at 6:30 p.m. in regular session in the City Hall Council Chambers with Mayor Curt Shreckengaust presiding.

Council Members David Cannon, Glenna Windisch, Carolyn Karns,  
Steve Ward, Steve Town  
City Administrator Jeff Cantrell  
City Clerk Traci Storey  
City Attorney Mary Stephenson  
Press Doug Carder, Brandon Steinert  
Visitors

**APPROVAL OF CONSENT AGENDA**

City Administrator Jeff Cantrell requested that the Bazin Excavating bill be taken as a separate agenda item.

Councilmember Steve Ward moved, seconded by Councilmember David Cannon and carried 4-0-1, with Windisch abstaining to approve the consent agenda, to include adoption of the agenda, approval of the minutes of the October 18, 2010 Council meeting and approval of the amended bills.

Administrator Cantrell said unforeseen factors resulted in additional repairs to the streets that exceeded the original cost estimate. An additional amount of up to \$48,000 would cover the entire project. This remains within our budgeted allotment and will also cover repairs made by Apple Concrete. Councilmember Steve Ward moved, seconded by Councilmember Steve Town and carried 5-0, to allow payment to Bazin with increased expenditure authority of up to \$48,000 for additional street repairs.

**VISITORS**

None

**PUBLIC COMMENTS**

None

## **DEPARTMENT REPORTS**

**Water Leak:** Administrator Jeff Cantrell presented a leak adjustment letter from Brad and Kelly Cook, 608 N. 5<sup>th</sup> Street. They had a leak that has since been fixed. The Cook's are asking for a one-time leak adjustment to their bill. Councilmember Glenna Windisch moved, seconded by Councilmember David Cannon and carried 5-0, to grant a one-time leak adjustment in the amount of \$255.75 to Brad and Kelly Cook.

## **ATTORNEY'S REPORT**

**Fall League Meeting:** City Attorney Mary Stephenson stated she attended a conference through the League of Municipalities on October 22<sup>nd</sup>. Items of discussion included regulations of memorial signs, disability act, discrimination claims along with the Kansas Tort Claim Act. One issue that may need to be addressed is the current internal policy that requires council members to be involved in the hiring and termination process. Under the law, certain immunities and protections often fail to extend to elected officials which can leave council members liable. Council discussion supported the concept of having current policies amended thereby causing the City Administrator to perform such functions exclusively. Administrator Cantrell also believes that there are some common instances where elected officials face similar risk in the promotion process. The Council directed Administrator Cantrell to draft revised policies for formal action.

**Department of Labor:** A letter from the Kansas Department of Labor was received discussing the unemployment case of a part time employee. At this time it is under review.

## **COUNCIL/COMMISSION REPORTS**

**Councilmember Ward:** Reported on the City's current financial statements with specific reporting on year to date sales tax collections.

**Councilmember Karns:** Asked the Council for a 15-minute executive session to discuss a legal matter. Councilmember Carolyn Karns moved, seconded by Councilmember Glenna Windisch and carried 5-0, to go into executive session for a legal matter at the end of the meeting.

**Councilmember Windisch:** Inquired about the K-68 project. Administrator Cantrell said the project is on target.

### **MAYOR'S REPORT**

**Veterans Day Proclamation:** Mayor Curt Shreckengaust read a proclamation designating November 11, 2010 as Veteran's Day in Louisburg. Councilmember Glenna Windisch moved, seconded by Councilmember Steve Ward and carried 5-0, to authorize Mayor Shreckengaust to sign the proclamation.

**Thank you cards:** Cards were received from the families of Edith Elliott and Helen Wise thanking the City for the flowers that were sent.

### **ADMINISTRATOR'S REPORT**

None

### **EXECUTIVE SESSION**

The Council recessed to executive session at 6:50 p.m. and reconvened in regular session at 7:05p.m.

### **REGULAR SESSION**

No action was taken as a result of the executive session.

### **ADJOURNMENT**

At 7:13 p.m. Councilmember Glenna Windisch moved, seconded by Councilmember Steve Ward and carried 5-0, to adjourn the meeting.

Approved:

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Curt Shreckengaust, Mayor

Attest:

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Traci Storey, City Clerk